



Connecting Limerick Communities Through Food

TAKING PLACE FROM SEPTEMBER 10TH - 23RD

Celebrate Limerick's local food and community spirit by hosting an event in your neighbourhood. Raise money for Limerick's Live 95FM's '95 Stop Tour for Limerick Kids'.

This Information Pack will get you started.



Pigtown Culture & Food Series celebrates Pigtown Neighbourhood Pig-nic this autumn.
Helping Communities to Connect Through Food.

www.pigtown.ie

Why host an event?

Limerick is a city with respect for its past and is an increasingly multicultural city which warmly embraces the new food cultures which come with it.

- ▶ Encourages neighbours and community groups to get together to share our love of good food.
- ▶ Keeps the traditions of Limerick's close knit communities alive.
- ▶ Celebrates Limerick's strong association with the Pig.

Who can host an event?

Anyone can. Just involve your neighbours / community groups to get the party started.

It's easy to organise because everyone brings some food and helps clean up!

Where do I start?

Just follow our step by step guide to hosting your own event in your local community.



STEP 1 - PICK YOUR LOCATION AND DATE

Choose a location from any of the below suggestions to host your event and decide a date between September 10th - 23rd.

Location:

- ▶ Residential Street
- ▶ Green Residential Space
- ▶ Front or Back Garden
- ▶ Local Park
- ▶ Community Hall / Centre
- ▶ GAA or Sports Club
- ▶ School / Creche
- ▶ Other - you decide

Theme:

- ▶ BBQ
- ▶ Pig-nic
- ▶ Afternoon Tea
- ▶ Coffee Morning
- ▶ Summer Street Party
- ▶ Village Fête
- ▶ Community Sports Day
- ▶ Pig-theme Fancy Dress



TOP TIP

Schools and creches are ideal places to have some fun and get the kids involved while helping raise money for Limerick's Live 95FM's '95 Stop Tour for Limerick Kids'. Raid those piggy banks!



STEP 2 - REGISTER YOUR EVENT

We would love to hear about your event. Spread the word and register your event with Limerick's Live 95FM's '95 Stop Tour for Limerick Kids'.

Heres how:

- ▶ Log onto www.live95fm.ie/95stoptour/events
- ▶ Enter your details quoting Pigtown Neighbourhood Pig-nic at the right hand side of the web page.
- ▶ Limerick's Live 95FM will announce your event in the 95 Stop Tour Diary on air.
- ▶ Details will also be listed on www.live95fm.ie/95stoptour/events



STEP 3 - REACH OUT TO YOUR NEIGHBOURS

Reach out to your neighbours to inform them of the event in their locality. Let your event be a community effort.

- ▶ Figure out which neighbours you already know. Invite them first. Then ask them to spread the word to other neighbours they know.
- ▶ Set up a Whats App / Facebook group and invite your local neighbours through social media.
- ▶ Use your church, local shops or community centre to spread the word.
- ▶ Post an invite into people's letterbox.



TOP TIP

Use our Invitation Template provided in this information pack to create your invitation to pass around to your neighbours.



STEP 4 - PLAN YOUR EVENT

Now that you have your neighbours onboard it is time to start planning your event, designating tasks and considering the following:

- ▶ Encourage everyone to bring something to the event - food, drink, seating or entertainment.
- ▶ If kids are involved, get some games ready eg: tug of war, kick-around etc.
- ▶ Remember Ireland is weather permitting so if your event is outdoors, have a back up plan.
- ▶ Think food safety when cooking your BBQ please follow the top food safety tips from www.safefood.eu
- ▶ If you are planning your event in a public space contact your local council for permission or any insurance requirements that may be necessary.



STEP 5 - ON THE DAY

Ensure a safe and fun day for all - preparation and neighbourhood involvement is the key.

- ▶ Check the weather and make any changes.
- ▶ Make sure you have everything on the checklist - see checklist attached.
- ▶ Set up your get together in a safe spot for everyone.
- ▶ Get that playlist playing.
- ▶ Remember a good neighbour makes sure everyone gets home safely.

TOP TIP

Now is the perfect opportunity to chat and get to know the people in your community.



CHECKLIST

Here is a helpful reminder of the things to cross off your list to make it a successful day!

- Source an ideal safe communal location in your neighbourhood to hold the event.
- Shade or shelter in the event of rain.
- If you want to block off the street, make sure you have local council permission.
- Pick a date that is the most suitable to everyone.
- Register your event with Limerick's Live 95FM's '95 Stop Tour for Limerick Kids'
- Spread the word in the locality
- Delegate tasks among your neighbours
Ask your neighbours to bring...
 - ▶ Something to sit on
 - ▶ Something to eat from
 - ▶ A musical instrument / music
- Organise sport or games to play
- Wrap your event up at a reasonable time and make sure to leave the area rubbish-free afterwards.



Use our Invitation Template to fill in your event details, then copy and pass around to your friends and neighbours.



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Dear Neighbour,

As part of Pigtown's Neighbourhood Pig-nic and the Limerick's Live 95FM's '95 Stop Tour for Limerick Kids', we are organising an event in our local community.

We would love for all to come and join in the day.

The details for the event in your area are as follows:

Date: _____

Location: _____

Time Starting: _____

The event is a community effort so we are inviting all who come along to bring something with you - food, drink, entertainment, seating (cushions, chairs, stools etc).

For further details on the event or to get involved in organising please contact:

Name: _____ Tel: _____

We look forward to seeing you on the day.

**Donations on the day will go to:
Limerick's Live 95FM's '95 Stop Tour for Limerick Kids'**

